

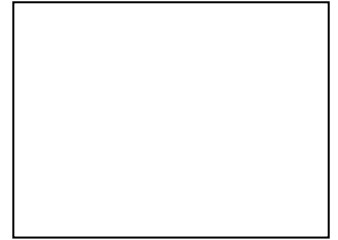


NBSSI/JICA NATIONAL KAIZEN PROJECT



KAIZEN FOR 100 BUSINESSES

APPLICATION FORM



1.0 PARTICULARS OF APPLICANT

Name of Applicant

Sex (Tick Appropriate Box) M F

Postal Address

Residential Address (H /No. , Street, City /Town)

.....
.....

Telephone No.

Email Address.....

Nationality

Date of Birth

Educational Background.....

Position in the Business (e.g. Managing Director, etc.).....

2.0 PARTICULARS OF BUSINESS

Name of Business

Location of Business (H/No., Street, Town/City, District)

.....
.....

Type of Business

.....
.....
.....

Product(s) / Service (s)

.....
.....

Date of Establishment.....

Type of Ownership of Business (*Tick Appropriate Box*)

Sole Proprietorship Partnership
Limited Liability Cooperative

Others (Please Specify)

Is the Business Registered with the Registrar Generals Department? (*Tick Appropriate Box*)

Yes No

Registrar General's Certificate Number

Date Issued.....

Is the Business Registered with NBSSI? (*Tick Appropriate Box*)

Yes No

If yes, give a date of registration.....

3.0 STATUS OF BUSINESS

Please list your existing Equipment and/or Tools:

.....
.....
.....
.....

Total number of persons employed.

No.	DESCRIPTION	FULL – TIME	PART - TIME	APPRENTICES	CASUALS

4.0 SALES

Please provide the following details concerning your sales revenue:

PRODUCT /SERVICES	QUANTITY SOLD/ MONTH	UNIT PRICE GH¢	SALES/MONTH GH¢

Who is (are) your principal customer(s)

Local market.....

International Market

5.0 CHALLENGES

What are the two major challenges facing your business?

.....
.....

What solution do you propose for these challenges?

.....
.....

Signature/ Thumbprint of Applicant:

.....

Date

6.0 PHOTOS

N.B Please attach photos of your business to the application form (e.g. factory, products, machines, manufacturing premises etc.)